



Sherwood Park Ringette Association  
P.O. Box 3001  
Sherwood Park, AB.  
T8H 2T1

**Minutes of the Meeting**  
**Tuesday, February 7, 2017**  
**6:30 pm GARC Boardroom**

**In Attendance:**

\*President – Jen Rogers  
\*Vice-President – Linda Poole  
\*Secretary – Tammy Danilak (abs)  
\*Treasurer – Stacey Heinish  
\*Zone 5 Black Gold League Director - Warren Fuller (abs)  
\*A/B League Director - Mary Muir (abs)  
\*Active Start/U10 Director – Craig Schmidt  
\*Director Player Development – Tracy DiVincenzo (abs)  
\*Director Coach Development – Phil Bloomfield  
\*Registrar – Mike Stuckless  
\*Fundraising – Darren Poole  
\*AA Director – Jen Cameron (abs)  
\*Dir of Officials – Tamara Hyska  
\*Equipment Director – Marla Woodliffe  
Ice Allocator – Stephanie Cook (abs)  
Asst Ice Allocator –  
Referee Allocator – Tamara Hyska

*\*voting*

Marketing – Laurie Kautz (abs)  
Sponsorship – Rod Kurylo / Michelle Grove (abs)  
Asst A /B League – Tracy Kayne  
Statistician – Chris Manning (abs)  
Tournament coordinator – Carmen Schmidt /Becky Clifford (abs)  
Volunteer/Photo Coordinator – Leigh-Ann Sande (abs)  
Asst Tournament Director –  
Past President -  
Active Start Coordinator – Kim Hawkes  
U10 Coordinator – Kelly Fleck (abs)  
U12 Coordinator –  
U14 Coordinator –  
U16 Coordinator –  
U19/18+ Coordinator –  
Webmaster – Shaun Hladysz (abs)  
Team Wear Coordinator –

- 1) **Additions to Agenda:** Concussions, Player Evaluations, Provincial Fees, AA Program, Evaluation Complaints within Policy
- 2) **Adoption of Agenda:** Motion made by Phil Bloomfield, seconded by Craig Schmidt to adopt the agenda dated February 7, 2017. All in favor. 7 votes for, zero votes against, zero votes abstained. Motion carried.
- 3) **Adoption of Minutes:** Motion made by Phil Bloomfield, seconded by Mike Stuckless to adopt the minutes of the January 10, 2017 executive meeting. All in favor. 7 votes for, zero votes against, zero votes abstained. Motion carried.
- 4) **Correspondence:** none
- 5) **Unfinished Business:**
  - (a) vision statement and mission statement – Vision and Mission Statements are completed. Will be presented at the AGM

**Vision Statement**

To be an amateur sport organization of choice that develops and inspires young athletes, fostering a lifelong commitment to Ringette, Team and Community.

## Mission Statement

To support SPRA athletes, coaches, officials and families in their pursuit of excellence in Ringette. SPRA will strive to provide current and applicable best practices, policies and structure to ensure fair opportunities are provided to all athletes, association members and the Community.

## Values

- ✓ Fun
- ✓ Excellence
- ✓ Respect
- ✓ Safety
- ✓ Teamwork
- ✓ Development
- ✓ Competition & Fair play
- ✓ Community

(b) AGM has been set for Thurs April 6th at Council Chambers – 7pm. Linda Poole makes motion to award \$50 rebate per athlete, for attendance at the AGM, Tamara Hyska (2<sup>nd</sup>) (7) in favor.

## 6) **New Business**

**a) Spring and Summer programing** – Everything has been allocated to Sept 14<sup>th</sup>

- a. Discussion around 3 v 3 program – the ice times are on Sundays with the exception of the long weekends which are on the Mondays.
- b. We would need people to volunteer to be at the sessions with pinnies and rings etc.
- c. Decision made to go ahead with the 3 v 3 sessions for U10/12/14/16

**b) Evaluation ice secured**

- a. AA evaluations will be Aug24, 26, 27 potentially
- b. Shiny sessions for other divisions on the September long weekend
- c. Evaluations on the Tuesday following
- d. Competitive thread booked for Sept 10<sup>th</sup> for all divisions
- e. There will be no conditioning camp run this year for U14/U16 through the SPRA but there will be 3 ice slots for the athletes that are hoping to try out for U14/16 AA

**c) Evaluations of the athletes at the end of the season – Pilot project**

- a. Same categories as the evaluations at the beginning of the season
- b. How will the information be used
  - i. Can we look at it with evaluations for the next season
  - ii. We can look at how to use the information next year once we have it
  - iii. It has been decided to have the coached fill out the evaluation form and determine how to use the information with regards to next season evaluations in the future

**d) Concussion policy**

- a. Discussion about the policies from ringette Canada regarding concussions
- b. With regards to equipment – we may want the coaches to have the information that is required to look at the equipment fit.
- c. Some discussion that our current policy is more generic and we should leave the details of the care that is required to the physician and simply supply a form
- d. We need to look at the best practice from Ringette Alberta and Ringette Canada and make sure that our policy is not less than those ones.

**e) Provincial payment** – there was nothing budgeted for the association with regards to paying for the provincial tournament

- a. Suggested that the teams are able to apply for a rebate from the association if they incur that cost.

- b. The association will determine if there are funds available for teams to use
- c. Motion made by Tamara Hyska for teams to apply for subsidy for provincials, westerns and nationals. 2<sup>nd</sup> by Stacey Heinish (8) (0) – motion carried

**f) Double AA program**

- a. Looking for fundraising for the AA teams to travel to Finland for next year.
- b. Possibly looking at doing the evaluations in the spring and having the teams formed early to allow the teams to fundraise for the trip
- c. Linda to look at the AA policy to make sure that holding the tryouts early are not in breach of any policy

**g) Evaluation complaints within the policy**

- a. Discussion around the policy and procedures
  - i. Suggestions about a waiting for 7 days after teams are formed
  - ii. Suggestions about 250 fee for making an appeal
  - iii. Final say goes to the selection committee
  - iv. Policy meeting is happening Feb 28<sup>th</sup> – place to be determined

**7) Reports by Executives:**

**President -**

we need to know who is staying or leaving on the board by next meeting

**Vice President -**

There will be an email that is going to be sent out to the managers and coaches – Emergency Action Plan for all the rinks developed by Phyllis Sadoway.

Policy review will be held at 7pm Feb 28<sup>th</sup> at GARC Board Room . Linda will be e-mailing out the role descriptions for review and amendments – estimate time

**Secretary –**

Could you please advise at the meeting that the AGM has been set for Thurs April 6th at Council Chambers. Also, the March meeting will be at GARC meeting room and May, June, Aug and Sept meetings will be at Sherwood Park Arena mini-gym.

**Treasurer –**

The bank balance is 115K

GIC Matured and has been reinvested along with this years \$7250.00

**Registrar–**

Working on the registration questions and looking to combine some to streamline the registration information.

We can put the terms and conditions button into the registration form so that people are informed.

We can send an e-mail out to the association about the volunteer options for the nationals.

Looking to streamline the questions by division

**A/B Director- -** nothing to report

**Active Start/U10 Director –**

- Morinville contacted for exhibition games
- One active start 2 team went to silver ring

- Kim will follow up with active start regarding a jamboree
- Look at having a CTR event before the evaluations on a Wednesday night

**Director Player Development** – nothing to report

**Director Coach Development** –

- dates have been set for the upcoming coaching courses
- similar to the schedule that is done this year
- all the on ice sessions are done
  - will be looking on feedback from coaches on the ice sessions workshops

**Zone 5 Rep** – Nothing to report

**Fundraising** – Oilers 50/50 – need one more volunteer

**Tournament Director** –

**Equipment Director** – shot clock cord fixed at MP and Moyer

**Director of Officials -**

- imported games from BGL
- one step one game that had no refs
- meeting next month with all the refs to wrap up the season
- suggestions for 1<sup>st</sup> year refs to only be doing step 1, 2 and u12C
- Look at there being a reefing honorarium for the tournament portion

**Referee Allocator -**

**Ice Allocator –**

**Marketing -**

Looking at having a CTR with the brownies and guides

**Sponsorship**

Align gave a sponsorship cheque of \$100. Trying to figure out United Cycle account

**AA Director** – 14AA are in playdowns this weekend

**Photo coordinator –**

**Statistician -**

**Past President -**

**Age division Coordinators -**

**8. Announcements – nil**

Jen Rogers moved to adjourn meeting, 1<sup>st</sup> Stacey Heinish, 2<sup>nd</sup> Mike Stuckless.  
Meeting adjourned at 9:11 pm.

**Future Meeting Dates**

**April 6<sup>th</sup> – AGM @ County Council Chambers**